

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing
Regular Scheduled Board Meeting
May 2, 2012

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on May 2, 2012 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Timothy E. Owens Board Chair
October 10, 2013- Certified Deaf Interpreter
Daniel R. Roush, Vice Chair
October 1, 2013- Certified Interpreter
Nina Coyer
October 1, 2015- Certified Interpreter
Marcie Jeffers
October 1, 2014- Certified Interpreter
Joy Kiser
October 31, 2013- Consumer
Hunter Bryant
October 1, 2012 – Certified Interpreter

Absent

Rita Zirnheld, Secretary
October 1, 2014- Certified Interpreter

Occupations and Professions

Courtney F. Bourne, Executive Director
Susan Ellis, Operations Sections Supervisor
Janet Cox, Fiscal Department
Debra Day, Board Administrator Section Supervisor
Karen Lockett, Board Administrator

Board Counsel

Michael West, Board Counsel

Interpreters

Molly Howard
Dana Parker

Visitors

Artie Grassman

Call to Order

Mr. Owens, Chair called the meeting to order at 10:01 a.m.

Minutes

2012-05-2-a Mr. Roush made a motion to approve the February 22, 2012 minutes. Ms. Jeffers seconded the motion. Motion carried.

Financial Report

2012-05-2-b Ms. Kiser made a motion to approve the financial report. Ms. Bryant seconded the motion. Motion carried.

Oath of Office

- a) Ms. Nina Coyer, a new appointee, was sworn into the Kentucky Board of Interpreters for the Deaf and Hard of Hearing by Ms. Mildred Hicks. Her recent appointment is effective immediately and will run through October 1, 2015. Ms. Coyer fills the vacant seat left by Ms. Artie Grassman who rotated off the board after serving as Board Chair.

Summary of Report= Cash Balance as of

February 2012 - \$31,584.95

March 2012 – \$31,676.21

April 2012 - \$25,528.86

O&P Update Report

- a) Ms. Bourne brought forth the Memorandum of Agreement regarding Occupations and Professions Administrative fees. Ms. Bourne presented information that was used to calculate the FY13 and FY14 administrative fee of \$31,500 2.59%. Ms. Bourne stated that the total budgeted amount for the Office of Occupations and Professions for FY13 is 1,282,000 – this includes staff salaries, lease, utilities, office supplies, equipment and maintenance, computer services, telephone services, janitorial services, etc.

2012-05-2-c Mr. Roush made a motion for the board to discuss the O&P Administrative fee (MOA) approval and a plan to reduce KBI expenses in the coming fiscal year at the next board meeting. Ms. Kiser seconded the motion. Motion carried.

Board Chair Report –

- a) Mr. Owens presented an appreciation plaque from the board to former Board Chairperson, Ms. Artie Grassman for all of her services in representing the Kentucky Board of Interpreters for the Deaf and Hard of Hearing Board.
- b) Mr. Owens and on behalf of the board would like to thank Mr. Jeremy Horton for all of his services to the Kentucky Board of Interpreters for the Deaf and Hard of Hearing.
- c) Mr. Owens discussed the KRS 309.301(2)(a) Licensing for interpreters required –Exceptions Nonresident interpreters working in the Commonwealth less than twenty (20) days per year. No actions taken
- d) Mr. Owens discussed the VRI services from the Jewish Hospital in Louisville.

2012-05-2-d Ms. Coyer made a motion for KBI's legal counsel write a courtesy letter to advise Jewish Hospital in Louisville regarding Ms. Dorothy Hencker complaint and options for obtaining legal and qualified interpreters.

Board Counsel – Michael West

- a) Mr. West, Board Counsel informed the board that the regulations would go into effect on June 2, 2012: 201KAR 39.001, 201KAR 39.030, 201KAR 39.040, 201KAR 39.050, 201KAR 39.060, 201KAR 39.070, 201KAR 39.080, 201KAR 39.090, 201KAR 39.100, 201KAR 39.120.

Old Business

None

New Business

- a) The Board received an e-mail from Ms. Jennifer Heeres stating that she has a temporary license for K-12 only and would like to upgrade her temp license for community work.

2012-05-2-e Ms. Coyer made a motion to approve Ms. Heeres request. Ms. Kiser seconded the motion. Motion carried.

2012-05-2-f Ms. Coyer made a motion to approved Ms. Katherine S. Bell – Temporary application. Ms. Kiser seconded the motion. Motion carried

2012-05-2-g Ms. Coyer made a motion to deny Mr. Frankie L. Molet and Ms. Emma Shelpman Temporary applications. Ms. Kiser seconded the motion. Motion carried.

2012-05-2-h Ms. Coyer made a motion to approved Mr. Robert E. Frew and Ms. Marci Lynn Purtell Full licensure applications. Ms. Kiser seconded the motion. Motion carried.

Approval of Travel

2012-05-2-i Ms. Bryant made a motion to approve Travel for eligible board members. Ms. Coyer seconded the motion. Motion carried.

Adjournment – 11:58**Next Board Meeting Date**

June 21, 2012 @ 10:00 p.m.

August 29, 2012 @ 10:00 a.m

2012 Board Meeting Dates

May 2, 2012 @ 10:00 a.m.

June 1, 2012 @ 10:00 a.m.

August 29, 2012 @ 10:00 a.m.

Approved:

Timothy E. Owens, Board Chair

**Minutes Prepared by Karen Lockett, Board Administrator
May 2, 2012**